



MAPTEK

# MineSuite Course Information

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## MineSuite Course Overview

Training is offered in six modules to ensure all users can improve their level of expertise in using MineSuite.

- **Module 1 – Introduction and Data Entry**
- **Module 2 –Tools and Basic Reporting**
- **Module 3 – Advanced Reporting**
- **Module 4 - System Setup (Administrators' Course)**
- **Module 5 –Hardware Maintenance**
- **Module 6 – Online Administration**

**Module 1** covers the basic concepts and architecture of MineSuite. It also introduces the building blocks of Minesuite, namely Processes, Locations, Events and Delays. (Detailed training on how to set up these building blocks is included in Module 4.) It provides participants with the basic skills required to open shifts and enter assignments, production data and delays against equipment. It explains the data entry graphic user interface and includes troubleshooting.

**Module 2** (*run in conjunction with Module 1*) builds on the previous module by introducing participants to Shift Management, Data Management & Planning. Data management involves performing functions such as surveyor's correction and location reconcile. Planning involves setting up budgets (comparing forecast, re-forecast & target figures on production statistics). Participants are also introduced to the free-format reporting module of Minesuite, leading to the creation and execution of basic queries and page reports. The management of reports via Reporting Explorer is also included.

**Module 3** builds on the report training covered in Module 2, introducing the concept of Datasets and the use of these in Pages. It also covers free format SQL, stockpile and other advanced queries, page batches, exporting reports, task scheduler and cross database reporting.

**Module 4** is an Administrators' module. The course demonstrates how to setup the calendar, shifts, groups and personnel as well as the plant set up section of the MineSuite system. At its conclusion administrators will be able to add new equipment, locations and delays into the MineSuite database. Events which model KPIs are also explained in detail.

**Module 5** introduces MineSuite hardware maintenance and basic troubleshooting skills enabling participants to diagnose and correct system faults. Areas covered are system components and interconnection, program downloads, interpreting and understanding diagnostic screens and fault-finding techniques.

**Module 6** introduces MineSuite's Online concepts, diagnostics and maintenance from a software administrator's perspective, building on from modules 1 to 4. This module illustrates in non technical terms the features of the online system. The emphasis is on gaining a practical understanding and skills of how to set up & manage summaries, mapping, alerts, haul cycle, delay editing, diagnostics and online/system maintenance.

**At the end of each of the courses, participants will receive a certificate of accreditation.**

**For further information on training or how our training services can be of benefit to your site please don't hesitate to contact us at:**

**Email: support@minesuite.com OR Phone: 02 4968 7100**